

September 2006

Bulletin #23

**Additional JJESC Information Session Scheduled for
Employees and Supervisors**

The Joint Job Evaluation Steering Committee (JJESC) has released job evaluation ratings to all employees in the CAW Local 555 Bargaining Unit and their supervisors. The documents, called Rating Notes, were mailed out to those employees who submitted Job Content Questionnaires (JCQs) in a timely manner.

The Rating Notes are the evaluations that will determine the points and pay grade of each job under the new job evaluation system. All employees and their supervisors were encouraged to attend one of several Information Sessions in order to learn how to interpret and better understand the Rating Notes, and learn where to access additional resources such as the revised Job Evaluation Plan which includes clarifications and guidelines.

The Joint Job Evaluation Steering Committee (JJESC) has received many requests for an additional session, so have arranged for one additional session to be held on

**Wednesday 13 September 2006
1:30 - 2:30 pm
TSH B128**

You are strongly encouraged to attend this session if you have not yet attended one. The presentation is scheduled to be just under one hour in length, but depending on the number of questions, the sessions may exceed one hour. The University considers time away from work to attend a session as paid release time.

To access additional information, the Job Evaluation Plan, download necessary forms or to review past bulletins and newsletters or the FAQs, visit the following web sites:

www.workingatmcmaster.ca/jjesc/
www.cawlocal555.ca/jjesc.html

Should you have any questions about this initiative, please e-mail jjesc@mcmaster.ca.

Sincerely,

The Joint Job Evaluation Steering Committee (JJESC)

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