

## Terms of Reference

### **Mission:**

To aid in the University's mission as stated in the "Refining Directions" of building an "inclusive community" and to "serve the social and cultural needs of our community and society" the Committee strives to promote a strong sense of community and holiday spirit through the organization and execution of the Children's Christmas Party for McMaster University employees, faculty, retirees and their families.

### **Primary Focus:**

Through excellence in the party organization, implementation and feedback, the Committee strives to continually spread holiday cheer in a light hearted, positive, inclusive environment – in essence, to put smiles on the families of the McMaster community and to act as a reminder that the holiday season is one spent with family including our "McMaster Family"

### **Composition of Members:**

Any employee, faculty member or retiree who is passionate about the mission of the Committee is encouraged to join. Active participation involves attending organizational meetings concentrated between September and January of each year and volunteering on the day of the party.