

Lab Coats
Procedure for Laundering or Disposable Option
For Non-Hospital Hosted Buildings

Lab coats which are used in biological or chemical labs are **not** to be taken home to be laundered under any circumstances.

McMaster University provides you the following options to launder your lab coat within the workplace or you also have the option of purchasing disposable lab coats for your laboratory.

The options are listed below.

General Instructions for Laundering (note: there are two options)

To set up your account contact Jackie Kitchener at extension 76440.
Please provide the following information:

- Name on account
- Extension
- Building
- Room number
- Account number to be charged

Cost for laundering per lab coat is \$2.50, which may be subject to change.

All clean lab coats are delivered weekly, once returned from the linen company.

Prior to use of your lab coat, all **new** coats must be brought to Jackie in the Linen area for labelling.

Each coat will be stamped with the number five to identify it as belonging to the Hamilton Health Sciences location (this is the location for McMaster University Campus as well) and a label will be applied to the inside of the collar with the building, room number and account number printed on it. Please do not remove this label, as it is the tracking system for your lab coat. Once this has been completed the coats may be dropped off in any soiled linen laundry bag without informing anyone. If the lab coat is from a Biosafety Level 2 lab, it must be put into a yellow plastic bag obtained from stores in HHS before putting it in a soiled linen bag.

Option 1 Drop Off at Laundry Area located in HSc

The location of the drop off is the 1T area Stores/Linen area in Hamilton Health Sciences behind the yellow elevators. Once you pass the yellow elevators, take the hall to the right and follow it to the first right, follow this hall to the doors to the Stores/Linen area which will be on your left hand side, it is a set of double doors. The room for drop off and pick up says Linen, there is no number on this door and it is located inside the 1T area.

Lab coats to be picked up will be hung on a hanger and placed on the rack in the Linen area of Hamilton Health Sciences. To locate your coat please look for your location on the collar of the lab coat. **A fresh laundry bag must be picked up from Linen services each time you send a soiled bag to the laundry.**

If you have any questions about the cost, labelling etc please direct them to Jackie Kitchener at extension 76440.

Option 2 Trucking Division of Facilities Services will pick up lab coat

To have McMaster University trucking transport the lab coats between your location on campus and Hamilton Health Sciences. There will be a cost to your department for this service. You may wish to collect lab coats from your lab(s) to share this cost of transport. For pick up, all lab coats **must** be placed in the laundry bag and the bag be drawn closed. Facilities Services Trucking Division may be contacted at extension 27721. **Trucking will not bring a fresh laundry bag to each pick up, fresh laundry bags must be picked up from Linen services each time you send a soiled bag to the laundry.**

Option 3 Disposable Lab Coats

Disposable lab coats may be used as an alternate choice; they are available from Fisher Scientific, VWR and GT French. They will be available in ABB stores. The biological lab coats are to be disposed of in the biological waste stream when soiled. Chemically contaminated lab coats are to be disposed of in the chemical waste disposal stream.

Note: Please ensure your supervisor has approved the use of a disposable lab coat for your type of research before purchase.