

Learn from yesterday, live for today,
hope for tomorrow. – EINSTEIN



January | February 2012

Human Resources Services

EMPLOYEE DEVELOPMENT AND TRAINING

INSPIRING FROM WITHIN CONFERENCE

McMaster's Inspiring From Within conference strengthens and encourages the career and personal growth of McMaster employees by exploring ideas, suggestions and strategies based on a theme of "Inspiring from Within". Registration for the 2012 Inspiring From Within conference will begin Thursday, January 26 at 10 a.m.

<http://www.workingatmcmaster.ca/development/inspiring/index.php>

McMASTER/CAW JOINT TRAINING COMMITTEE- PROFESSIONAL DEVELOPMENT PROGRAMS

The following programs are open to CAW Local 555, Unit 1 Members employed by McMaster University, who have completed their probationary period:

"DREAM" PROGRAM DEVELOPING RESOURCES AND EDUCATION FOR ADVANCEMENT AT McMASTER

This program is designed to help you manage your workload and projects more efficiently, to collaborate and communicate with ease in a team environment, and to approach your future at McMaster with optimism and intention.

"ESTEEM" PROGRAM EDUCATION IN SUPERVISION, TEAM RESOURCING AND ENGAGING EMPLOYEES AT McMASTER

If you supervise people and projects in your current role, this program will give you the tools and confidence to effectively lead projects, manage workflow, engage with various stakeholders within and outside the University, and to identify future opportunities within the University.

Registration for February/March sessions for both programs will begin shortly. Additional information regarding these programs including eligibility and registration can be found at: <http://www.workingatmcmaster.ca/link.php?link=professional-development:JTC+-+PD+main>

NEW MANAGER'S ORIENTATION PROGRAM (NMOP)

McMaster University's **New Manager Orientation Program** is open to members of The Management Group (TMG) and MUFA Librarians, with direct-reports and new faculty leaders who manage people.

The program provides participants with an overview of McMaster's business, financial and human resources policies and practices; understanding of McMaster's Leadership Competencies and the opportunity to further develop their management and leadership skills. The next cohort begins January 31, 2012. Complete details, including the schedule, are available at www.workingatmcmaster.ca/nmop.

NEW EMPLOYEE ORIENTATION (NEO)

The Centre for Continuing Education (CCE) in collaboration with Human Resources Services provides a **New Employee Orientation** program for McMaster employees. Upcoming sessions are scheduled for: February 21, March 22 and April 24. For more details including "who should attend" and "how to RSVP," please visit www.workingatmcmaster.ca/neo.

CERTIFICATE IN ADVANCED LEADERSHIP (CALM)

This award-winning program is designed to encourage and enable deep, transformative learning. A cohort of up to 30 managers will participate over a nine month timeframe. The program features diverse, cutting edge design including a blended learning format (in-class, online and self-directed learning), readings, discussions, case studies, guest speakers, coaching and mentoring, assignments and action learning (using real world problems/projects). Projects are identified by senior management and will have immediate and strategic benefit to the University. Applications for the Fall 2012 cohort will begin in February.

<http://www.workingatmcmaster.ca/calm/program/>

EMPLOYEE RECOGNITION AND EVENTS

PRESIDENT'S AWARDS FOR OUTSTANDING SERVICE

The President's Awards for Outstanding Service provide annual recognition for employees or groups of employees who have made an outstanding contribution to the mission of McMaster University beyond that normally expected for their position. 2011 Nomination Packages may be requested online at www.workingatmcmaster.ca/presidentsawards until February 16, 2012. Nomination Packages must be submitted before March 1, 2012. For further information, email presidentsaward@mcmaster.ca or call ext. 24556.

M.E.S.S BASKETBALL EVENT

SATURDAY, JANUARY 14 | Arthur Burridge Gymnasium, Ivor Wynne Centre
The McMaster Employee Spirit Society (M.E.S.S.), in partnership with Athletics & Recreation, is pleased to announce the 2012 M.E.S.S. basketball event. The game will be held at McMaster's very own Ivor Wynne Centre. Come cheer on the Marauders as they take on the Windsor Lancers. Registered employees and their family members can enjoy free admission, face painting, a chance to win draw prizes, complimentary snacks and beverages from 1 p.m. - 3 p.m.

For details, visit <http://www.workingatmcmaster.ca/volunteering/mess/basketball/index.php>.

2012 GET MACTIVE CHALLENGE ARE YOU UP FOR THE CHALLENGE?

MActive 2012 is just around the corner and it is never too early to start getting that winning team together! The 2012 Get MActive Employee Health Challenge will take place from March 5 to April 1. MActive is an employee health challenge where you and your colleagues will have the opportunity to participate in fun activities, log weekly exercise minutes, and even win some great prizes! Registration for MActive 2011 will open at 10 a.m. on Monday, February 6. For more information about the MActive challenge and how to get involved visit www.workingatmcmaster.ca/healthyworkplace.