

APPENDIX A: MCMASTER UNIVERSITY POLICIES, DIRECTIVES & PROCEDURES

McMaster University has published and periodically amends and updates Policies, Directives and Procedures that are applicable to the terms and conditions of employment of all McMaster University staff and faculty. As an employee of McMaster University you are responsible for observing, and acting in accordance with, all such Policies, Directives and Procedures. Some of these have more specific application to the duties of certain jobs, or to certain situations. The University reserves the right to alter, amend, revise, revoke, or introduce new policies, directives and procedures as it deems appropriate from time to time.

Please review these Policies, Directives and Procedures, as a breach of any of them could result in discipline. The following list highlights the most commonly referenced Policies, Directives and Procedures. Please consult with your supervisor should you have any question as to their applicability. Contact Human Resources Services should you encounter any difficulty in accessing them on our Website, or should you wish to obtain a paper copy.

McMaster University Policies, Directives & Procedures – Web Links

1. **Main Page** - <http://www.mcmaster.ca/policy/>
2. **Environmental & Occupational Health Support Services (EOHSS)** - <http://www.workingatmcmaster.ca/eohss/index.php>
 - Prevention
 - Training and Development
 - Risk Management and Campus Insurance
 - Lab Safety
3. **Human Resources General** - <http://www.workingatmcmaster.ca/policy/index.php>
 - Human Resources Policies
 - University Policies, Procedures, and Guidelines
 - Employment Legislation Links
4. **Financial** - <http://www.mcmaster.ca/policy/General/Financial/index.html>
 - Budgeting-Finances
 - Planning and Building
 - Treasury Operations
 - Travel
5. **Miscellaneous** - <http://www.mcmaster.ca/policy/General/Misc/index.html>
 - Inclusive Communications, Policy Statement and Guidelines
 - Intellectual Property Policy
 - University Facilities
 - Human Rights and Equity
6. **Research** - <http://www.mcmaster.ca/policy/faculty/Research/index.html>
 - Conflict of Interest in Research
 - Leaves
 - Research Ethics, Policy
7. **Services and Facilities (UTS)** - <http://www.mcmaster.ca/uts/index.html>
 - Email and Accounts
 - Getting Connected
 - System and Software
 - Support and Training
 - Security and Policies
 - Lab and Facilities
 - Groups and Committees
 - Planning and Projects
 - Web Services
8. **Students** - <http://www.mcmaster.ca/policy/Students-AcademicStudies/index.html>
 - Students/Academic Studies
 - Codes of Conduct
 - Examinations
 - Residence