

TMG Spotlight



Alexa Huang

Administrator, Engineering Physics

“Happiness can be found, even in the darkest of times, if only one remembers to turn on the light.” - Albus Dumbledore

Background Experience

- Honours Bachelor of Commerce degree from McMaster University (class of '07)
- 7 years experience at McMaster University in various administrative positions
- Recognized as a subject matter expert in Excel and website content management

Current Activities & Projects

- Mosaic UAT and Trainer for Scheduling and Timetabling
- TMG Events Sub-Committee Member: TMG Forum (Chair) and TMG PD Retreat Working Groups
- CALM Cohort 4 participant
- McMaster Employee Spirit Society Member
- Aiding in developing custom computer skills program

Career Accomplishments

- Successfully developed and launched final year project showcase for graduating Electrical and Computer Engineering students with local and national news coverage
- Completely revamped and rebranded the Engineering Physics website
- Mentored and coached staff to aid in promotion